Bayshore Village Homeowners Association

C/o The Management Trust 935 Riverside Ave., Suite 13, Paso Robles, CA 93446 T. 805-239-7889 F. 805-237-3956

April 1, 2021

To: All Owners

RE: Spa Reopening Guidelines

Effective April 1, we are excited to open the spa. Due to continued COVID restrictions, we ask that owners adhere to the following:

Guidelines for Spa Use:

- 1. One household at a time.
- 2. Limit use to 30 minutes maximum.
- 3. After use, please use wipes provided to wipe down jet buttons, railing and other touch surfaces.
- 4. Please adhere to these guidelines so that we may continue to have the spa available for all Owners use and enjoyment.

If you have any questions, please contact one of us.

Sincerely,

Janet Gould – BSV President mbaygal@gmail.com 805-235-8450

Becki Morey- BSV Member at Large, Pool and Spa Coordinator beckidave@msn.com 720-369-4508

Bayshore Village HOA - Clubhouse Reopening Guidelines

April 1, 2021

Effective immediately, the Bayshore Village Clubhouse will be open **by reservation only**. We will follow the County of San Luis Obispo's tier guidelines, which in a "red tier" allows for a 25%, or 28 people maximum occupancy for an indoor gathering. The percentage occupancy will adjust to stay aligned with the County's tier guidelines as we progress through the tiers.

Guidelines for Use:

1. Owners must complete a **Clubhouse Use Sign-up reservation form.** The forms are located on the clubhouse kitchen bulletin board. Include the \$50 deposit with the competed form and forward to the Clubhouse Committee Chair, Anna Aven. You may also click <u>HERE</u> for a copy of the reservation form.

2. Owner agrees to abide by the County tier guidelines for clubhouse capacity (25% in the red tier, or 28 people).

3. Groups using the room are STRONGLY encouraged to adhere to physical distancing guidelines as practical.

4. The Board of Directors STRONGLY encourage the use of masks by individuals using the clubhouse. Masks significantly reduce the spread of airborne droplets and environmental contamination.

5. Hand sanitizer (available in kitchen, rest rooms and at the poolside door entrance) should be used upon arrival and departure by all people using the clubhouse.

6. Upon conclusion of the group activities, the following cleaning/sanitizing will be performed by the Owner responsible for reserving the facility:

a. Use the provided cleanser/wipes to sanitize all clubhouse surfaces (including tabletops, counters, appliances, bathroom surfaces, door handles and light switches).

b. Vacuum

c. Remove all trash and spent cleaning materials from the clubhouse

Following your reservation, the clubhouse will be inspected by a clubhouse committee member to ensure cleaning has occurred and trash has been removed. If determined satisfactory, the deposit will be returned.

We look forward to re-opening the clubhouse for use by Owners in our community. Please reach out to us with any questions.

Sincerely,

Janet Gould- BSV President mbaygal@gmail.com 805-235-8450 Anna Aven- BSV Clubhouse Chair annaaven@sbcglobal.net 805-771-9856

Bayshore Village Homeowners Association Clubhouse Use Sign-up <u>Owners Only</u>

Today's Date_____

Attached is a check made payable to the Bayshore Village HOA (BSVHOA) in the amount of \$50.00 as a deposit to use the Clubhouse on (Day/Date)______ during the hours of ______. Type of event will be: ______ *Please note: Reservation is for the Clubhouse only. The pool area remains open to all homeowners.*

CLUBHOUSE HOURS ARE BETWEEN 8AM AND 10PM

Use of the Clubhouse carries with it the responsibility to clean up immediately following use, including the bath and kitchen areas, **including floors**, replace tables and chairs to their original location, remove all food, garbage and trash from all areas. The HOA does not have garbage and trash service, so disposal of the above items are the Member's responsibility. Please remember: No glass containers are allowed in the pool or spa area. No overnight use of the Clubhouse is allowed.

THE GATE TO THE POOL AREA SHALL NOT BE PROPPED OPEN AT ANY TIME. IF GUESTS ARE TO ENTER OR LEAVE BY THOSE GATES, IT SHALL BE WITH THE HELP OF SOMEONE WITH THE POOL KEY AT THE GATE. Entrance to the Clubhouse can be made through the kitchen door. Disregard of this rule shall be considered a violation, and subject to Board action.

At the end of each day of use, the Clubhouse doors and windows will be closed and locked and all lights turned off. Also, be sure that the heater is turned off.

At the conclusion of use, the Clubhouse will be cleaned and returned to the condition it was prior to being used. This cleaning will be completed before 10A.M. the day following the final day's use. The Clubhouse Coordinator will determine the condition of the Clubhouse. If the determination is unsatisfactory, the deposit will be retained by the Association to offset the cost of cleaning. If the determination is satisfactory, the deposit will be returned to the Member. Any damage to equipment, furnishings or fixtures in the clubhouse during your event will be your responsibility to repair or replace.

New procedure as of January 2018: Please give this completed form, along with the deposit, to Clubhouse Coordinator, Anna Aven. You may get a key to the storage room prior to your event and will return the key immediately following your event.

I have read the above, understand my responsibilities, and agree to abide by this understanding.

Name			
Address	 	 	

Signature	
Date	
Telephone	

Deposit Returned Date	Deposit Returned	Date
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